

INJURIES

If you require healthcare, FLETC Health Unit at Glynco is located in Building 759.

Normal hours of operation (excluding Government holidays):

Monday – Friday (and Saturday, when scheduled training occurs on Saturday) 7:00 a.m. – 5:30 p.m.

Student Responsibilities

Should you receive a training-related injury report to FLETC Health Unit and notify your Agency Point of Contact (POC). If your POC is unknown, inform your assigned Program Specialist or Program Coordinator, who may assist you in identifying your POC. Students should complete the employee portion of the Department of Labor, Office of Workers Compensation Program (OWCP) Form CA-1 and submit it to their Agency POC as soon as possible, but not later than 30 days following the injury. You may obtain a Form CA-1 from the Health Unit, your Agency POC, or the United States Department of Labor website at <http://www.dol.gov/owcp/>. Ask FLETC Health Unit staff for assistance if you need help to quickly route this form to your Agency POC.

If practicable, treatment of an injury may be performed at a government facility such as FLETC Health Unit, who may also provide you with a referral for outside medical treatment. After being evaluated at FLETC Health Unit, you are entitled to select a licensed physician of your choice for outside medical treatment; however, you are responsible for:

- Requesting that your Agency POC authorize medical treatment by the use of Form CA- 16, Authorization for Examination and/or Treatment;
- Covering any medical costs associated with seeking treatment until your claim has been approved;
- Covering the cost of medical care not provided by FLETC, your employing agency or OWCP;
- Obtaining all medical documentation to support an injury claim and forwarding this information to your Agency POC and FLETC Health Unit; and
- Reporting to FLETC Health Unit to obtain training modifications or clearances to train after all outside medical treatment.

Non-Training-Related Injuries and Illnesses

If you are injured while performing activities not associated with your official training, you may use FLETC Health Unit. If your non-training injury or illness requires further medical treatment not covered by FLETC Health Unit, you are responsible for covering the cost of medical care not provided by FLETC, your employing agency, or OWCP. If you use a treatment facility other than FLETC Health Unit, present your insurance plan card, so the treatment facility personnel are aware of your medical coverage. Your questions concerning the billing procedure of the treatment facility should be directed to the billing department of the treating facility.

Illnesses not associated with the performance of official training shall be treated the same as non- training related injuries. Medical expenses associated with such non-training-related injuries and illnesses are your responsibility. Non-training-related injuries and injuries incurred due to your intoxication, willful misconduct, or intention to bring about injury or death to yourself or another are not covered by the Federal Employees Compensation Act (FECA).

Sick Leave

Sick leave is coordinated through FLETC Health Unit and FLETC's Program Specialist/Class Coordinator. Sick leave may be authorized when FLETC Health Unit certifies your absence from class for incapacitation due to an illness or injury.

If you are authorized sick leave, you must remain in your assigned housing, the Health Unit, or in rehabilitative facilities. FLETC medical staff will monitor your condition, provide the medical care prescribed by the facility physician, and assist with information so that you can arrange for meals to be brought to you.